Information for Users of the Innovation and Competition Library

Corona Instructions:

Wearing a mouth and nose cover in the library is obligatory in all areas and at all times. The general rules of hygiene, such as the standard practice of coughing and sneezing in your elbow and keeping a minimum distance of 1.5 meters to other people, must be observed. Please refer to the notices in the library for further information.

Opening hours and contact:

Innovation and Competition Library:

Monday – Saturday 10.00 – 14.00
Thursday 10.00 – 18.00
Tel.: 089 – 24 24 6 – 221
Fax.: 089 – 24 24 6 – 501
E-Mail: Bibliothek@ip.mpg.de
Homepage: http://www.ip.mpg.de
Web-OPAC: http://aleph.mpg.de

Tax Law and Public Finance Library:

Access not possible until further notice.
Tel.: 089 – 24 24 6 – 5402

Cloakroom and Lockers:
A cloakroom and lockers are located in the entrance hall of the Institute. Lockers are available for a deposit of 1 or 2 EUR. All lockers must be emptied before the library closes.
Umbrellas, bags, etc. are not allowed in the library.

Registration: Please check in at the information desk.

Introduction: Library tours are a prerequisite for using the library. Please contact the library staff.
Reading Room: Every user of the library must sign in and out on the attendance list.

If users wish to work in the reading room a desk will be assigned to them for each visit by the staff present in the library. The assigned desk cannot be switched or changed. It is not permitted to change the given seating arrangement.

Smoking, eating, and drinking are not permitted.

Holdings: In the reading room you will find the non-borrowable reference holdings, the Institute's publications, encyclopaedias, and the classification subject “Internationales”.

In the basement you will find the entire holdings of the Innovation and Competition Library arranged alphabetically according to the classification scheme.

Periodicals: Periodicals of the current year are displayed in alphabetical order in boxes in the reading room. A selection of the most important journals is displayed for 10 days in a special rack in the reading room. Bound volumes of journals are located in the shelves under the appropriate country code.

Lending: This is a reference library. As a matter of principle, no books or magazines may be taken home. Exceptions will be announced separately.

It is possible to take books to a desk in the reading room or to an office in the Institute.

If you wish to take books to your desk or your office, please use the self-check lending terminal. When a book is no longer needed it must be returned personally to the information desk of the library it came from.

It will be reshelved by the library staff.

Periodicals, bound volumes of periodicals, and books from the reference holdings (marked with yellow stickers) may only be removed temporarily for reading and photocopying and have to be returned to the shelf immediately after use.

Copying: Copying machines are located in the basement of the library. Copycards can be purchased from the vending machine in the foyer of the Institute.