## **Regensburger Verbundklassifikation**

# **BUSINESS AND ECONOMICS**



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#### INTRODUCTION

The essential features of the system for classifying the Economics Section of the library are based on a structure for periodicals produced for the American Econo-mic Association (see "Index of Economic Journals" QB 800 I38).

After the first drafts of 1969 and 1972, a first edition was created in 1975. The second edition of 1983 contained additional information, particularly in sectors OH 400, OO and OW.

The third edition of 1987, in addition to some alterations and additions, was mainly a reworking of the sub-section Business Research (QH 400 ff.). Annexed was the extended and reworked Index of Classifications, which replaced the version of 1969 which had by then been out of print for a long time.

The fourth edition to which this is the introduction was more intensively optimized as the advance edition for a group of associated libraries which, due to German Unity, called for reworking in the area of Germany's Economic Policy (QG) and some additions in the sectors of General Business Textbooks (QP) and also to QH, together with a full reworking of the Index, based on the standard key-word file.



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#### **INSTRUCTIONS FOR USE**

The system covers writings relating to national economics, business management, economic history, statistics and econometrics, in addition to the basic mathematical writings (QH 100 ff) for economics and, in some special subgroups, labour, tax and business law (particularly under QL, QP, QR and QV) or industrial and labour sociology (Particularly QP 342 and QV 020).

At the same time the monographs are arranged from the general to the particular, by which is meant that the sub-group chosen will be the narrowest into which the monograph can be classified.

It is therefore absolutely essential to look through the respective more general superordinate groups, if all the available writings about a particular problem are to be found. The "General" super-ordinate groups do not only contain mono-graphs, of which the subjects relate to several sub-groups, but also writings for which no appropriate sub-groups have yet been created. Exceptions to this rule are the broadest superordinate groups of Economic Theory (QC 070-072), Theoretical Statistics (QH 230-232) and General Business Management Text-books (QP 120).

Economic theory is almost without exception included in sub-group QC, i.e. it is not to be found under the special subjects; for example monographs on pay theory are not to be found in sub-group QV "Employees" but in QC 220, those on monetary theory are not in sub-group QK "Cash, Credit and Bank Systems, Banking Textbooks" but in QC 320. Deviation from this principle occurs in four cases: Fiscal Theory is in QL, Theory of International Trade is in QM, the hypo-thetical parts of Business Management Theory in QP and Population Theory in QU.

Some remaining difficulties with classifications can only be resolved through prior decisions. Thus, Group QX 000 "Social Policy" includes all books which deal with social security and labour market problems and is also the superordinate group for QV 000 "Employees (Labour economics)". Similarly QC "Monetary Theory" and "QK 900 ff. "Monetary Policy" are superordinate to group QM 300 ff "Balance of Payments, Foreign Exchange Rates, International Currency Classification" and contain all books, which deal with money matters and currencies (balance of payments).

Finally it has always been found to be useful to separate the sub-groups QP "General Business Management Textbooks" and QQ "Special Business Manage-ment Textbooks" in such a way that monographs which deal with individual problems of special business management subjects are allocated to this, with the exception of investigations into individual problems of industrial manage-ment teaching; these are included in the special groups of general

business management textbooks: so that a book about retail trade accounts will be found under QQ 440 "Retail Trade Management Theory", while a book about the accounts of industrial companies will be found under QP 800 "Accoun-tancy".

Under QA are listed journals and other periodical issues (annual reports etc.). Bibliography lines are classified under their respective subject matters.

QB is a relatively heterogenous sub-group, which contains, in particular, mono-graphs in the following areas: Reference books, dictionaries, bibliographies, commemorative publications, compendia, mixed content material, methodical basis works on economics and subjects related to economic studies and edu-cation.

QF contains economic and social history monographs, whenever the subject matter comes under two or more sub-groups. Economic history works on special problems are, as far as possible, classified under the special sub-groups of the individual main groups. A monograph counts as coming under economic history when it deals with events which occurred (or ended) more than 30 years before the book was published. This means that a user working on events which occurred more than 30 years earlier must always look up two groups in the library; in one will be publications by "contemporaries" of the events in question; in QF and in other economics groups will be found research into the same events from the perspective of subsequent generations.

QG contains all monographs, in which aspects of the economic policy of a country belonging to several, different sub-groups are investigated. Works on special economic policy problems are, as far as possible, classified under the special groups within the other main groups.

QE contains educational history monographs, where these discuss either the opinions of individual schools or those of at least two economists. If the mono-graph exclusively considers the work of one economist, then it will be found, in all cases, under QE 800. When investigating the educational history of a par-ticular subject, the respective historical works will, similarly, be classified under the sub-groups of that subject.

Business management works are to be found in the sub-groups:

QP	General Business Management Textbooks
QQ	Special Business Management Theories
QH 400 ff	Business Research
QK 300 ff	Banking Textbooks
QL 800 ff	<b>Business Management Taxation Textbooks</b>
QS 400	Farm Management Textbooks
QV 570 ff	Personnel

QE 050	History of Business Management Textbooks
QH 243	Business Statistics
QH 244	Statistical Methods in Market Research

Important empirical teaching material on Business Management is also to be found in the sub-groups

QK 400 ff	Commercial Banks
QK 500 ff	Institutional Investors other than Banks
QL 500 ff	Taxation Law
QL 600 ff	Individual Taxes
QR 500 ff - 900 ff	Individual Business Sectors
QT 360	Land Market and Land Value
QV (all of it)	Employee Subjects

The structure is based on an index of subjects, for which the concepts correspond to the keyword files. This index is intended mainly as an aid to researchers for finding a point of entry into the respective section of the system. The correctness of the offered section of the system then has to be checked against this. In the meantime (as with QR 500) the only possible group accessed is the one in which the individual section of the system must first be determined.

QA QA

## **PERIODICALS**

10.000 ff	General Economic Journals
15.000 ff	General Business Management Journals
20.000 ff	Accountancy
22.500 ff	Cash. Credit. Banking. Finance. Foreign Trade
30.000 ff	General Business and Economy Monitoring
35.000 ff	Sales, Trade (mail order catalogues with mail order house CSN)
40.000 ff	Financial Subjects. Taxation and Auditing
45.000 ff	General Economic Policy
50.000 ff	Individual Economic Sectors
55.000 ff	Labour Market. Employee-Employer Relationships. Personnel
60.000 ff	Other Social Policy. Insurance Subjects
62.500 ff	Economic History
65.000 ff	General Statistics. Econometrics. Operational Research
70.000 ff	Statistical Material
75.000 ff	Budgeting. Budget Accounts. Auditor General's Reports
80.000 ff	Company Reports
90.000 ff	Reports by Chambers of Industry and Commerce and by Other Public Bodies
95.000 ff	Other Subjects

QB	QB
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## **GENERAL. METHODS USED IN ECONOMICS**

Ca	n	_	-	ı
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000	General Lexicography
010	Address Books, Reference Books
020	Foreign Language Dictionaries
100	Compass of and Methods Used in Economics
	History, Schools see QE 600 Mathematics and Econometric Instruments see QH Subjects and Methods for Teaching Business Management see QP 110
200	Professions Associated with Economics. Professional Standards (see also QV 240)
peda	Textbooks and Education Methods in Economics, Economic gogic
	Educating Businessmen see QP 371 Planning Games see QP 373
300	General
310	Study Guides, Study Books, etc.
	Business Education Subjects Company Training see QV 240
320	General, Economic pedagogic, History, Law, Comparative Investigations
324	Institutions and Places of Learning for Initial Business Education
325	Professional Occupations and Educational Courses
	Syllabuses see DQ
326	Further Business Education (Professional Further Education see also OP 370)

QB	QB
QD	QD

330	General, Didactics of Business Studies, Methods and General Contents
333	Didactics in Teaching Economics (incl. Commercial Law)
334	Didactics of Accountancy and Controlling (see also QP 829 and QP 890)
336	Didactics of Organization / EDP
	Didactics of Business Education Subjects see QP 370, QV 240
	Business Textbooks
340	Vocational Colleges, Business Schools
341	Commercial Colleges, Higher Commercial Colleges
	Professional Education System see DL 1000 ff, in particular DL 5000, 6000, 7000
	Teachers of Economics and of Professional Subjects see DL 6000
400	Economics Research. Fields of Work of Individual Further Education Colleges, Institutions, Authorities and similar Economics Orientated Companies providing Information Services on the Economy
800	Bibliographies and Indexes to Economics Databanks
	Bibliographies on Special Subjects see individual groups Business Management Bibliographies see QP 010 Statistics Bibliographies see QH 211
	<b>Economics Encyclopedias and Compendia</b>
	Handbooks on Special Subjects see individual groups Business Management Encyclopedias and Compendia see QP
900	General
910	Collections of Exercises with Mixed Contents

QB	QB
<b>~</b> -	~~

Business Management Collections with Mixed Contents see QP 140

- 920 Commemorative Publications for Persons (CSN of the person commemorated)
- 930 Commemorative Publications for Institutions

Banks see QK 400 ff Firms see QR 500 ff

# ECONOMIC THEORY, INCLUDING MONETARY THEORY

Demographics see QU Fiscal Theory see QL Overall Descriptions of Economic Theory or Textbooks on the National Economy see QC 070 - QC 072 Theory of International Trade see QM

000 General

010 Man and the Economy. Economic Behaviour. Motivation. Business Ethics.

Buyer Behaviour see QP 611 Consumer Behaviour see QW 300 Maximizing Budgetary Advantages see QC 110 Maximizing Profits see QC 130 Target Setting in Business see QP 323

Uncertainty and Expectations. Decision Making Process with Uncertain Expectations

Cost/Benefit Theory and Decision Making Processes with Definite Expectations see QC 110 Decision Making Process in Companies see QP 327 Investment Decisions by Individual Companies see QC 210 and QP 720 Speculation Theory see QC 132

040 Statics and Dynamics

#### **Overall Descriptions**

(where not classified under QC 100 and QC 300)

- 070 Publications up to 1860 (including later reprints)
- 071 Publications 1861 to 1929 (including later reprints)
- 072 Publications since 1930 (including later reprints)

#### **Value, Price and Allocation Theory**

#### 100 General

#### 110 Cost/Benefit, Demand, Budgeting Theory

Demand Studies for Individual Goods see QR 500-900 and QS 200
Empirical Consumer Studies see QW
General Maximizing Problems see QC 010
Interpersonal Comparisons and Group Decisions see QC 160
Measurable Benefits Combined with Decision Theory see QC 020
Savings Theory see QC 210
Statistical Investigations into the Overall Economic Effects of Consumption see QI 200
Theory of Index Numbers see QH 238
Theory of the Effects of Consumption see QC 310

#### 120 Production. Costs. Supply.

Empirical Investigations into "Economies of Scale" see QR 500-900 and QS 400 Production and Costs Theory in Business Management see QP 510 Relationships between Prices and Goods in Multi-Product Businesses see QC 133

# Prices and Markets. Management Theory. Theory of the Industry Sector (field or collection of fields). Economics of Institutions

Empirical Investigations see QP 690, QR 200, QR 500-900, QS 200

#### 130 General

#### 131 Business Theory

Investment Theory for Businesses see QP 720 Production and Costs Theories in Business Management see QP 510 Theory of Determining Full Cost Prices see QC 133

#### 132 Market Equilibrium

Competition and Monopoly see QC 133 Currency Markets see QM 331 General Equilibrium see QC 140 Government Pricing Policy see QN 320

Stock Market Speculation see QK 620 Uncertain Expectations see QC 020

#### 133 Competition and Monopoly

Economic Policy in Relation to Price Discrimination see QR 300

Empirical Investigations into Product Differencing see QP 624 and QR 200
Empirical Investigations into the Application of Technical Innovation and
Competition see QR 200
Empirical Studies see QR 200, 500-900 and QS 200
Game Theory see QH 400
Linked Production see QP 540
Location Theory see QC 150
Technical Advance and Adapting see QC 344

#### 135 Principal-Agent Model

#### **General Equilibrium**

Partial Equilibrium see QC 130 ff

- 140 General
- 141 Input-Output Models

Empirical Studies see QI 300

150 Location Theory

Empirical Studies see QR 500-900 and QS 200 Regional Economic Policy see QY Spatial Equilibrium see QC 133

160 Welfare Economics. Standardization Theory. Value Judgment Problems

Empirical Investigations by Public Organizations see QR 420 and QR 500-900 Empirical Investigations from the Welfare Economics Point of View in Public Authority Publications and Imposition of Taxes see QL 300 and QL 400 Pricing and Investment Policy in a Socialist Economic System see QD 120 Pricing and Investment Policy in the Soviet Union/CIS and Other (former) Communist Countries see QG Welfare Problems in International Trade see QM 230

#### **Production Factors and Distribution Shares**

Business Management Aspects of Production see QP 510 Distribution Fairness see QC 160 Factor Shares in Growth Theory see QC 340 Income Distribution Policy see QX 200 Incomes Policy see QN 320 National Income and its Distribution see QI 200

Productivity Measurement see QI 520 Substitution Elasticity of Production Factors see QC 120 Theory of Individual Economic Production Functions see QC 120

#### 200 General

#### 210 Capital and Interest

Depreciation in Association with Growth Theory see QC 340
Depreciation in Company Accounts see QP 824
Empirical Investigations into Interest Rates see QK 600 ff
Empirical Investigations into Savings Behaviour see QW
Empirical Studies about Investing in Plant and Stocks in Individual Companies
see QP 780

Human Capital see QX 800

Investment Theory of Business, Investment Planning, Micro-Economic Theory of the Investment Function, Theory of Alternative Investment see QP 720 Investment as a Factor in Economic Growth see QC 340 Investment Policy in a Socialist Economy see QD 120 Investment Policy in the Soviet Union/CIS and Other (former) Communist Countries see OG

Investment Theories of the Economic Cycle see QC 330

Monetary Interest Theories see QC 320

Money and Capital Markets see QK 600 ff

Savings and Investment as Components of National Income see QI 200 Savings and Investment in the Income and Employment Theory see QC 310 Theory of Stockholding see QP 530

#### 220 Labour and Pay

Empirical Investigations

..... into Labour Markets and Availability of Labour see QV 200

.... into Mobility see QV 300

.... into Technological Unemployment see QV 202 and QV 597

Macroeconomic Theory of Employment and Pay see QC 310

Pay Aspects of Stabilising Policy see QN 320

Pay Policy see OV 350

Technical Advance and Labour Requirements see QV 597

Valuing Labour and Forms of remineration see QP 410

#### 230 Land and Ground Rents

Housing Economics see QY 500 Land Ownership, Land Utilization, Land Preservation, Land Policy see QT 300 Town Planning see QY 300

#### 240 Entrepreneurs and Profit

Business Management, Biographies of Businessmen see QP 380
Empirical Investigations into Businesses in Single Sectors of Industry
see QR 500-900 and QS 400
Empirical Investigations into Dividends and Profits see QI 550
Empirical Investigations into the Passing-on of Profits Taxes
see QL 610 and QL 620
Entrepreneurs and Growth see QC 340
Growth of a Business see QP 230

## Macroeconomic Theory. Monetary Theory. Economy Theory. Growth Theory

General Economic Models see QI 250 General Stabilising Policy and Swings in the Economy see QN

#### 300 General

#### 310 Income and Employment Theory

Demand Theory see QC 110
Description and Discussion of the Keynesian Theory see QC 300
Empirical Investigations into Consumption and Savings Behaviour see QW
Empirical Investigations into Unemployment see QV 202
Foreign Trade Multiplier see QM 300
Liquidity Preference Theory see QC 320
Pay Aspects of a Stabilising Policy see QN 320
Pay Theory see QC 220
Savings and Investment as components of Total Economic Consumption see QI 200
Stabilising Policy see QN 300
Theory of the Economy see QC 330

#### 320 Monetary Theory

Cash, Credit and Bank Systems, Banking Textbooks see QK Cost/Benefit Theory of Money see QC 110

Empirical Investigations into Interest Rates see QK 600
Empirical Investigations into Price Levels see QK 700
Empirical Investigations into the Creation of Savings see QK 600
Empirical Investigations into the Supply of Central Bank Cash and Deposits see QK 220 and QK 300
General Equilibrium Models which Include Money see QC 140
Monetarist Explanations of the Economic Cycle see QC 330
Money and Capital Markets see QK 600
Natural Interest see QC 210
Stabilising Policy see QN 300

#### 325 Inflation, Deflation

Empirical Investigations into Inflation and deflation see QK 700 Growth and Inflation see QC 340

#### 330 Theory of the Economy

Growth and Economic Cycles see QC 300 Income and Employment Theory see QC 310 Swings in the Economy and Stabilising Policy see QN

#### **Growth and Development Theory**

Empirical Studies of Individual Countries see QF and QG Growth of an Organization see QP 230 International Capital Movements see QM 350 International Aspects of Economic Development see QM Regional Development Policy see QY The Economy and Growth see QC 300

#### 340 General

#### 344 Technical Advance and Adaptation

Automation, Business Management Aspects see QP 225
Automation, Social Aspects see QV 597
Effect of a Technical Advance on the Relative Values of the Factors see QC 200
Rationalisation see QP 220
Technical Advance and Market Structure see QR 200
Technological Unemployment see QC 220, QV 202 and QV 597

Technological Unemployment see QC 220, QV 202 and QV 597
Theory of the Competitive Effects of Technical Advances see QC 133;
Empirical Investigations into this see QR 200

#### 346 Industrialisation

Employing the Labour Force for Industrial Work see QV 020 Individual Industry Sectors see QR 500-900 and QS 400 Industrial Small Businesses see QR 200 Publishing, Homeworking see QR 390

#### 347 National Growth and Development Policy

Empirical Studies of Development Policy see QG Planning Problems see QD 200 Regional Economic Policy see QY Theory of Economic Policy see QD 000 QD

# GENERAL ECONOMIC POLICY. ECONOMIC SYSTEMS

Agricultural Policy see QS 700

Business Policy see QR

Consumer Protection Policy see QR 460

Currency Policy see QM 330

Economic Imperialism see QM 500

Economic Policies of Individual Countries see QG

Economic Policy of the EU see QG 100

Economic Policy, Stabilisation Policy see QN 300

Education Policy see QX 800

Fiscal Policy see QL 200

Housing Policy see QY 500

Incomes Policy, Pricing Policy see QN 320

Integration Policy see QM 400

Labour Market Policy see QV 200 ff

Land Policy see QT 340

Monetary Policy see QK 900

Pay Policy see OV 350

Population Policy see QU 200

Raw Materials and Nature Preservation Policy see QT

Regional Economic Policy see QY

Social Policy see QX

Theory of National Development Policy see QC 347

Trade Policy see QM 230

War Economy. Defence Planning see QO

Welfare Economics. Standardization Theory. Value Judgement Problems

see QC 160

#### **General Economic Policy**

- 000 General
- 010 Target Discussion
- 020 Means of Economic Policy

(Means Applied see individual groups)

- 030 Supports for Economic Policy. Coordination Problems (see also QC 130)
- 040 Associations, Chambers, Representatives of Interests (general problems)

QD

Associations Representing Individual Sectors of Industry see QR 500-900 and QS 300

Employers' Associations see QV 500 Trade Unions see QV 400

050 New Political Economies

#### **Economic Systems**

100 General

110 Capitalism. Liberalism. Interventionism. Competitive Framework Systems

Business Freedom see QR 470 Competition Policy see QR 300 Consumer Protection Policy see QR 460 Free Trade-Protective Customs Duties Discussion see QM 230 Independence of Entrepreneurs see QP 380

120 Socialism. Syndicalism. Communism. Soviet Systems

Bank Nationalization see QK 950
Cooperative Ideals see QD 140
Description of Socialist Theories see QE 500
Employee Subjects see QV
Housing and Renting Policy see QY 500
Investigations into the Theories of Individual Socialist Authors see QE 800
Land Reform see QT 340
Nationalization see QR 420
Social Policy see QX
Trade Unions see QV 400

- Professional Grouping Systems. Catholic Social Teaching. Protestant Social Teaching (see also BL 4100, 4200)
- 140 Cooperative Ideas. Cooperative Systems

Agricultural Cooperatives see QS 600 Cooperative Business Textbooks see QQ 700 Credit Unions see QK 400 Housing Associations see QY 500 Land Reform see QT 340

QD	QD
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### 200 Planning Problems

Economic Planning in Individual Countries see QG Planned Economy as an Economic System see QD 120 Regional Planning see QY 000

Theory of National Growth and Development Policy see QC 347 Town Planning see QY 300

250 Futurology (see also CC 8260, MS 1290)

QE QE

## **HISTORY OF SCHOOLS OF THOUGHT**

(Descriptions of schools of thought relating to individual problems are to be found in the special groups)

000	General
050	History of Business Management Theory
060	History of Statistics
100	Antiquity, Middle Ages
200	Pre-Classical Times (mercantilists, physiocrats and others)
300	Classical School
400	Austrian, Lausanne, Neoclassical (including Marshall) Schools
500	Socialist Schools
	Karl Marx see QE 800
600	Historic Schools. Social Legislation Schools. Institutionalism. Universalism
	Methods see QB 100 Methods of Economic and Social History see QF 000
700	Other Groups since 1800 (Swedish School and others)
	Keynesian Theories see QC 300 J.M. Keynes see QE 800
800	Individual Economists (including biographical material)
	Individual Businessmen and Persons Associated with Economics see QP 380

QF

#### **ECONOMIC AND SOCIAL HISTORY**

The histories of special subject areas are each to be found in their respective groups:

Historical Statistical Material, where not classified under special groups see QI 100

History of Agriculture see QS 100

Business History see QR 510

General History of Cash, Credit and Banking see QK 100

History of Banks see QK 410

History of Business Policy see QR 100

History of Cash and Credit Policy and of Note Issuing Banks see QK 910

History of Commerce see QR 541

History of Competition and Monopoly Policies see QR 310

History of Craftwork see OR 571

History of Customs Unions see QM 410

History of Domestic Economics and Private Use see QW 100

History of Economic Imperialism see QM 510

History of Forestry see QT 400

History of Government Income see QL 100

History of Inflation see QK 710

History of International Trade see QM 100

History of Land Ownership and of Agricultural Reforms see QT 310

History of Long Distance Trade, History of Trade see QR 541

History of Money and Monetary Standards see QK 210

History of Pay see QV 310

History of Prices see QI 100

History of Public Debt see QL 710

History of Public Expenditure see QL 100

History of Public Finance Economics see QL 100

History of Regional Economic Policy see QY 100

History of Social Conditions and of Social Policy see QX 100

History of the Economy see ON 100

History of the Fishing Industry see QT 500

History of the Trade Unions see QV 410

History of Town Planning see QY 100

History of Transport and Communications see QR 810

History of War Economy see QQ 100

History of Working Conditions and of the Work Force see QV 100

Industrial History see QR 510

Mining History see QR 531

Population History see QU 100

000 General

010 Europe

QF	QF
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020	Germany
041	Great Britain, Ireland
042	France
043	Belgium, Netherlands, Luxembourg
044	Denmark, Finland, Norway, Sweden, Iceland, Greenland
045	Switzerland
046	Austria-Hungary, Austria
047	Czech Republic, Slovakia, Former Czechoslovakia, Hungary, Romania Bulgaria, Poland, Baltic States and Former Eastern Bloc as a Whole
048	Russia/Former Soviet Union/CIS
049	Yugoslavia and Successor States, Albania
050	Greece, Turkey, Cyprus
051	Italy
052	Spain, Portugal
060	America
061	Canada
062	USA
063	Latin America
070	Africa
071	South Africa (Republic of)
072	Africa South of the Sahara (including Nigeria)
073	North Africa (including Sudan, Mali, Mauretania)
074	East Africa (including Ethiopia, Rwanda, Malawi)

QF		QF
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080	Asia
081	Syria, Lebanon, Jordan, Saudi Arabia, Yemen, Gulf States, Kuwait, Iraq, Iran, Afghanistan, Pakistan
082	Israel
083	India, Sri Lanka (Ceylon), Maldives, Nepal, Bangladesh
084	Burma (Myanmar), Thailand, Laos, Cambodia, Vietnam
085	Malaysia, Singapore, Indonesia, Philippines
086	China, Taiwan (Formosa), Hong Kong
087	Japan, Korea
090	Australia, New Zealand, Polynesia
100	Antiquity (until 500 AD) (see also NW 2100)
200	Middle Ages (500-1300) (see also NW 2150)
300	Late Middle Ages and Early Modern Times (1300-1550)
	The Age of Mercantilism (1550-1750)
400	General
410	Europe
420	Germany
441	Great Britain, Ireland
442	France
443	Netherlands
444	Denmark, Sweden
445	Switzerland

ΛE	ΛE
QF	QF

446	Austria-Hungary
447	Romania, Bulgaria, Poland, Baltic States
448	Russia
449	Serbia
450	Turkey
451	Italy
452	Spain, Portugal
	Industrial Revolution (1750-1914)
500	General
510	Europe
520	Germany
541	Great Britain, Ireland
542	France
543	Netherlands, Belgium, Luxembourg
544	Denmark, Finland, Norway, Sweden, Iceland, Greenland
545	Switzerland
546	Austria-Hungary
547	Romania, Bulgaria, Poland, Baltic States
548	Russia
549	Serbia, Albania
550	Greece, Turkey
551	Italy

552	Spain, Portugal
560	America
561	Canada
562	USA
563	Latin America
570	Africa
580	Asia
590	Australia, New Zealand, Polynesia
	Contemporary Economic and Social History (from 1914)
600	General
610	Europe
620	Germany
641	Great Britain, Ireland
642	France
643	Netherlands, Belgium, Luxembourg
644	Denmark, Finland, Norway, Sweden, Iceland, Greenland
645	Switzerland, Liechtenstein
646	Austria
647	Czech Republic, Slovakia, Former Czechoslovakia, Hungary, Romania, Bulgaria, Poland, Baltic States and Former Eastern Blod as a Whole
648	Russia/Former Soviet Union/CIS
649	Yugoslavia and Successor States, Albania

QF

QF

QF	QF
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650	Greece, Turkey, Cyprus
651	Italy
652	Spain, Portugal
660	America
661	Canada
662	USA
663	Latin America
670	Africa
671	South Africa (Republic of)
672	Africa South of the Sahara (including Nigeria)
673	North Africa (including Sudan, Mali, Mauretania)
674	East Africa (including Ethiopia, Rwanda, Malawi)
680	Asia
681	Syria, Lebanon, Jordan, Saudi Arabia, Yemen, Gulf States, Kuwait, Iraq, Iran, Afghanistan, Pakistan
682	Israel
683	India, Sri Lanka (Ceylon), Maldives, Nepal, Bangladesh
684	Burma (Myanmar), Thailand, Laos, Cambodia, Vietnam
685	Malaysia, Singapore, Indonesia, Philippines
686	China, Taiwan (Formosa), Hong Kong
687	Japan, Korea
690	Australia, New Zealand, Polynesia

QG

# ECONOMIC INFORMATION AND GENERAL NATIONAL AND REGIONAL STATISTICAL MATERIAL. ECONOMIC POLICY (INCLUDING OPINIONS ON IT) IN INDIVIDUAL COUNTRIES

(For Special Statistics, Economic Conditions and Special Economic Policies of individual countries see respective main groups: e.g. for National Income and National Wealth of individual countries see QI; for Swings in the Economy and Stabilising Policies of individual countries see QN; for Regional Economic Policies of individual countries see also QY)

#### Global

000	General
010	Industrialized Countries
020	Developing Countries
100	Europe

#### Germany

- 200 General
- 201 Economic Information and Economic Policy in Germany (including opinions on it) before 1919
- 202 Economic Information and Economic Policy in Germany (including opinions on it) from 1919 to 1932
- 203 Economic Information and Economic Policy in Germany (including opinions on it) from 1933 to 1948

#### **Federal Republic of Germany**

210 General

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211	Economic Information and Economic Policy in Germany (including opinions on it) before 1967
212	Economic Information and Economic Policy in Germany (including opinions on it) from 1967, from 1990 Germany (Western Regions, territory of the Former GDR)
215	Germany (1990- ), Unified Germany from 1990
220	Berlin (West) 1945-1990, later dates QG 240
230	GDR to 1990, later dates Germany (Eastern Regions), Territory of the Former GDR
240	Eastern Germany (Areas East of the Elbe), German Eastern Territories from 1990: Brandenburg, Berlin, Saxony-Anhalt
250	Central Germany from 1990: Saxony, Thuringia
260	Northern Germany (from 1945 Schleswig-Holstein, Lower Saxony, Hamburg, Bremen, and from 1990 Mecklenburg-Vorpommern)
270	Western Germany (from 1945 North-Rhine Westphalia, Pfalz or Rhineland-Palatinate, Saarland)
	Southern Germany
300	General
310	Bavaria
320	Baden-Württemberg
330	Hesse
340	Alsace-Lorraine to 1918

**Other European Countries** 

QG		QG
UU		UU
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400	General
410	Great Britain, Ireland
420	France
430	Netherlands, Belgium, Luxembourg
440	Denmark, Finland, Norway, Sweden, Iceland, Greenland
450	Switzerland, Liechtenstein
460	Austria
470	Former Eastern Bloc as a Whole
480	Russia/Former Soviet Union/CIS
490	Yugoslavia and Successor States, Albania
500	Greece, Turkey, Cyprus
510	Italy
520	Spain, Portugal
	America
600	
600	General
610	Canada
620	USA
630	Latin America
	Africa
700	General
710	South Africa (Republic of)

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QG	QG

720	Africa South of the Sahara (including Nigeria)
730	North Africa (including Sudan, Mali, Mauretania)
740	East Africa (including Ethiopia, Rwanda, Malawi)
	Asia
800	General
810	Syria, Lebanon, Jordan, Saudi Arabia, Yemen, Gulf States, Kuwait, Iraq, Iran, Afghanistan, Pakistan
820	Israel
830	India, Sri Lanka (Ceylon), Maldives, Nepal, Bangladesh
840	Burma (Myanmar), Thailand, Laos, Cambodia, Vietnam
850	Malaysia, Singapore, Indonesia, Philippines
860	China, Taiwan (Formosa), Hong Kong
870	Japan, Korea
900	Australia, New Zealand, Polynesia

QH

# MATHEMATICS. STATISTICS. ECONOMETRICS. BUSINESS RESEARCH

000 General

#### **Mathematics**

Mathematic Methods in Economics see QB 100

- 100 General
- 110 Textbooks
- 120 Basic Research

Collections of Exercises see QH 100

140 Algebra, Linear and Quadratic Forms

Boolean Algebra see QH 100 Collections of Exercises see QH 100

150 Analysis (differential/integral calculus, differential equations)

Collections of Exercises see QH 100 Stochastic Differential Equations see QH 237

160 Numerical Mathematics

Collections of Exercises see QH 100

170 Probability Theory, Combination Theory, Mass Theory. Characteristic Functions

Actuarial Mathematics see QQ 600 Collections of Exercises see QH 100 Probability and Statistics see QH 230 QH

#### **Statistics**

#### **General. Reference Books**

History of Statistics see QE 060 Theoretical Statistics see QH 230

- 200 General
- 211 Bibliographies
- 212 Concept Dictionaries. Collections of Formulae. Collections of Exercises (including books of exercises which can be used independently of the textbook)
- 213 Books of Tables (including mathematical function tables)
- 220 Organization of Statistics

#### **Theoretical Statistics**

- 230 General
- 231 Introductory Textbooks
- 232 Explorative Data Analysis / Methods
- Frequency Distributions. Sample Distributions. Evaluation Theory. Test Theory. Statistical Decisions Theory

Also: Asymptotic Statistics (general), Sequential Analyses (general), Resampling Procedures (jackknife, bootstrap, cross-validation), Non-Parametric Procedures (general), Bayesian Method (general); Statistical Sectors of Mathematics
Analysis of Spatial Data, Fuzzy Set Methods in Statistics

Forecasting: Forecasting / Business Management Textbooks see QP 325

Forecasting / Econometrics see QH 300 Forecasting in Timespans see QH 237

Simulation: Simulation / Econometrics see QH 300

Simulation / Information Technology see ST 305 Simulation / Operational Research see QH 444 QH

# Stochastic Simulation see QH 239

Decision Making Process with Uncertain Expectations see QC 020

- 234 Regression and Correlation, Analysis of Factors, Components,
  Discrimination and other Methods of Multi-Dimensional Analysis.
  Association, Contingency, MOS, Cause Analysis/Path Analysis/LISREL
- 235 Instigation and Preparation Procedures. Sampling Design. Procedures for Replacing Missing Values
- 236 Design of Experiments. Variance Analysis

  (Books on Linear Models see QH 234)
- 237 Timespan Analysis. Applications of Stochastic Procedures, Stochastic Procedures, Stochastic Differential Equations
- 238 Theory of Mass Numbers, particularly Index Numbers
- 239 Monte-Carlo Methods, Stochastic Simulation

Simulation. Planning Games see QP 373

### **Economic and Social Statistics**

Which cannot be classified in special groups:

Accident Statistics see QX 720

Agricultural Commodities Market Statistics see QS 200

Balance of Payments Statistics see QM 300

Balance Sheet Statistics see QI 550

Bank and Credit Statistics see OK 400-650

Capital Formation Statistics of Individual Provinces or Individual Sectors see QI 200

Cost of Living Statistics see QW

Economy Statistics see QN 200

Finance and Taxation Statistics see QL

General Country Statistics and Regional Statistical Material see QG

General Population Statistics see QU 000

Household Accounts and Consumer Statistics see QW 300

Housing Statistics see QY 500

Industry Statistics see QI 530

International Purchasing Power Statistics see QI 540

International Trade Statistics see QM 200

Labour Market and Gainful Employment Statistics see QV 200-240

QH

Market Structure Statistics see QR 200

Migration Statistics see QY 500

Money Statistics see QK 220

National Income and National Wealth Statistics see QI 200

National Financing and Wealth Creation Statistics see QI 400

National Production and Sales Statistics for Individual Sectors of Industry

see QR 500-900, QS 200 and 400

Pay and Working Hours Statistics see QV 300

Population Structure Statistics see QU 300

Price Statistics see QI 540

Profits Statistics see QI 550

Raw Materials Statistics see QT

School and Higher Education Statistics see QX

Sector Statistics see QR 500-900

Sickness Statistics see QX 700

Statistical Material on Historic Prices see QI 100

Statistical Sources for Individual Countries and Groups of Countries see QG

Statistics of International Money and Capital Movements see QM 350-354

Statistics relating to Public Social Services see QX

Unemployment Statistics see QV 202

# 240 General, Descriptive Statistics

(where not part of a multi-volume textbook, which also includes inductive statistics)

### 243 Business Statistics

Technical Statistics, Quality Control see QH 251

244 Statistical Methods in Market and Public Opinion Research. Empirical Social Research

> Empirical Consumer Studies see QW Market Research see QP 611 Statistical Methods in Sociology see QH 253

### Other Areas of Application of Statistics

- 250 General, Computational Statistics
- 251 Technical Statistics. Quality Control
- 252 Biometry, Survival Analysis, Event History Analysis, Hazard Rate Models

Statistical Methods in Psychology see QH 254

QH QH

Statistical Methods in Sociology see QH 253

253 Statistical Methods in Sociology, Social Ecology, Demographics

254 Statistical Methods in Psychology. Measuring Methods (scaling). Psychological Testing Theory

### **Econometrics**

(including Logit, Probit and Tobit Models, i.e. models with qualitative and limited dependent variables)

### 300 General

Agricultural Commodities Market Statistics see QS 200

Demand: Theory see QI 250

Econometric Consumer Studies see QW 300

Econometric Investigations into Foreign Trade see QM 200

Econometric Investigations into National Income see QI 200

Econometric Investigations into the Circulation of Money see QK 220 Econometric Investigations into the Financing of Individual Companies see QP 780

Econometric Investigations into the Labour Market see QV 200 Econometric Investigations into the Money and Capital Markets see OK 600

Econometric Investigations (Phillips Curve) into Inflation, Deflation see QK 700

Econometric Market Studies of Individual Markets see QR 500-900, OS 200, OT 360, 400 and 500 and OY 500

Econometric Studies of Productivity Changes see QI 520

Econometric Works on Interest Changes and Interest Structure see QK 600

Economy Models see QC 330 and QN 200

Empirical Input-Output Calculations see QI 300

Income and Employment Theory see QC 310

Incomes Policy see QN 320

Input-Output Models see QC 141

Investment Function: Theory see QC 310 and QP 720

Macroeconomic Models see QI 250

Quantitative Economic Policy see QD 000 and QD 200

Quantitative Theory of National Development Policy see QC 347

Regression and Correlation see OH 234

Savings: Theory see QC 210

Statistical Problems see QH 230-239 and 252-254

Wages-Prices Relationship: Theory see QC 320 and 340

### 310 Textbooks

QH	QH
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320	Econometric Methods
330	Applied Econometrics
	Business Research
400	General, Overall Descriptions
411	Introductory Textbooks
420	Optimization General
421	Linear and Non-Linear Optimization
422	Integral Optimization, Combination Theory Methods, Combination Theory Optimization
423	Dynamic Optimization
124	Stochastic Optimization
425	Other Kinds of Optimization (e.g. optimization with multi-objective programming, fuzzy mathematical programming)
430	Game Theory General
431	2-Person Zero-Sum Games
432	n-Person Games
433	Differential Games
435	Other on Game Theory
440	Stochastic General
441	Replacement and Renewal Theory, Upkeep Theory, Reliability Theory, Operating Theory
142	Stockholding (see also QP 530)
443	Queuing (see also QH 237)
144	Simulation

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450	Graphs and Nets General
451	Graphs Theory
452	Net Plans Technology
460	Energy Saving Models
462	Traffic and Transport Theory
463	Logistics (see also QR 800), Equipment Utilization and Flows of Materials (see also QP 542)
465	Production Theory
470	Management Science
471	Manpower Systems (see also QX 810 and QV 200)
472	Manpower Planning (see also QX 810)
499	Other on Business Research
500	Dataprocessing. Economics Information Technology
	Dataprocessing in Accounting see QP 852 Dataprocessing in the Office see QP 344 Numerical Mathematics see QH 160
700	Cybernetics. Neuron Nets (see also SK 880)
710	Information Theory
	Systems Theory (see also SK 930)
720	General
721	Control and Inspection Theory (see also SK 880)
730	Automation Theory
740	Learning Processes, Learning Theories

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# NATIONAL ECONOMY ACCOUNTING. OTHER, STATISTICAL MATERIAL WHICH CANNOT BE CLASSIFIED UNDER INDIVIDUAL GROUPS

Statistical Methods see QH 200

# Statistical Material on Special Subjects within Individual Groups

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100 Historical Statistical Material

which cannot be classified under special groups Econometric models of the total economy in individual countries always see QI 250

### **National Income and Wealth**

- 200 General
- 250 Macro-Economic Models
- 300 Input-Output Calculations

Input-Output Models see QC 141

400 Financing and Wealth Creation Figures. Cash Flow Analysis

# **Other Statistical Material**

which cannot be classified under special groups; e.g. Population Census see QU 300

- 500 General
- 520 Productivity. Productivity Measuring

Productivity Changes in Individual Sectors see QR 500-900 and QS 400

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530 Industry Statistics. Statistics Relating to Orders Received, Production and Sales Statistics

Production and Sales Statistics in Individual Sectors of Industry see QR 500-900 and QS 400

540 Price Statistics. International Purchasing Power Comparisons

Pay and Working Hours Statistics see QV 300 Theory of Index Numbers see QH 238

550 Profits Statistics

Macroeconomic Statistical Investigations on Profit Shares see QI 200

QK OK

# CASH, CREDIT AND BANKING. BANKING TEXTBOOKS

Business Finance see QP 700 Financing Calculations, Cash Flow Analysis see QC 310 Income and Employment Theory see QC 310 Monetary Theory see QC 320

000	General
010	Banking, Cash and Credit in Individual Countries
100	History
	Cook Common de Manatana Chandanda
	Cash, Currencies, Monetary Standards
	Gold Standard Mechanism see QM 332 International Currency Rankings see QM 333 Reserve Currencies see QM 334
200	General
210	History
220	Money Supply. Speed of Circulation. Demand for Money
230	Monetary Standards. Cover Requirements
240	Monetary Reforms
	Banking Textbooks
300	General
	Bank Management
305	Payment Methods
310	Deposit Business
	Bank Deposit Insurance see QK 950

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320	Lendina	Rusiness	and the	Provision	of Services
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Investment Policy of Individual Banks or Institutional Investors see QK 400 or 500 Portfolio Analysis see QK 800

- 325 Foreign Business by Banks
- 330 Profitability and Liquidity Calculation
- 340 Bank Balance Sheets
- 350 Bank Controlling
- 370 Bank Marketing
- 380 Bank Organization

# **Commercial Banks, Savings Banks. Credit Unions. Special Banks**

Bank Supervision and Nationalization see QK 950 Consumer Credit see QK 520 Institutional Investors Outside the Banking Sector see QK 500

- 400 General
- 410 History
- 480 Leading Capital Market Institutions with Special Responsibilities
- 490 Credit Availability in Individual Economic Sectors and Individual Regions. State Financing Assistance

Credit Sureties, Hermes Credit see QK 570

# Institutional Investors Outside the Banking Sector (intermediary financing companies and mixed forms)

Leasing, Factoring see QP 755

500 General

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510	Secured Credit Institutions (mortgage banks). Mortgage Credit
520	Hire Purchase Institutions. Consumer Credit
	Consumer Credit Policy see QK 920
530	Investment Funds
540	Building Societies. Lending for Building
	Housing Subjects see QY 500
550	Insurance Companies and Pension Funds as Institutional Investors
560	General Finance
570	Credit Sureties. Credit Guarantee Groups. Hermes Credit
Chan	Money and Capital Markets. Stock Markets. Interest Rate
<b>-</b>	
	Empirical Investigations into Savings Behaviour see QW 300 Savings and Investment as Components of National Income see QI 200
600 620	Savings and Investment as Components of National Income see QI 200
600 620	Savings and Investment as Components of National Income see QI 200  General
600 620 622	Savings and Investment as Components of National Income see QI 200  General  Capital Markets
600	Savings and Investment as Components of National Income see QI 200  General  Capital Markets  Capital Market Models CAPM, APT etc.
600 620 622 626	Savings and Investment as Components of National Income see QI 200  General  Capital Markets  Capital Market Models CAPM, APT etc.  Microstructure of the Capital Market  Microeconomic Models of the Capital Market  (Macroeconomic Analysis, Foreign Exchange Markets, Interest Models)
600 620 622 626 628	Savings and Investment as Components of National Income see QI 200  General  Capital Markets  Capital Market Models CAPM, APT etc.  Microstructure of the Capital Market  Microeconomic Models of the Capital Market  (Macroeconomic Analysis, Foreign Exchange Markets, Interest Models)  (see also QM 331)
600 620 622 626 628	Savings and Investment as Components of National Income see QI 200  General  Capital Markets  Capital Market Models CAPM, APT etc.  Microstructure of the Capital Market  Microeconomic Models of the Capital Market  (Macroeconomic Analysis, Foreign Exchange Markets, Interest Models)  (see also QM 331)  Money Markets

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651 Capital Market Regulation (Legislation Affecting Shares, Investments and Stock Markets, Stock Market Regulation, Taxation, Stock Market Supervision, Insider Laws)

660 Financial Innovations (Options, Futures, Swaps, Security Design)

## **Prices. Inflation. Deflation**

Growth and Inflation see QC 340
Inflation Theory see QC 325
Price History see QI 100
Price Lines see QI 540
Stabilising Policy see QN 300
Swings in the Economy see QN 200

- 700 General
- 710 History

# **Capital Investment, Portfolio Analysis**

800 General

Investment Policies of Individual Banks or Institutional Investors see QK 400 or 500

- 810 Portfolio Analysis and Management
- 820 Investment Advice, Investment Behaviour

# **Monetary and Credit Policy, Central Banks**

Balance of Payments Policy see QM 300 Capital Market Policy see QK 620 Fiscal Policy see QL 200 International Monetary Policy see QM 330 Stabilising Policy see QN 300

- 900 General
- 910 History

# 920 Instruments of Monetary and Credit Policies

Interest Rate Policy see QM 330 Swap Clause Policy see QM 331

# 950 Bank Supervision and Nationalization

Regulating Individual Banks or Institutional Investors see QK 400 or QK 500

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# FINANCIAL SCIENCE. TAXATION THEORY FOR BUSINESSES

000	General	
010	Budgets: Preparation, Management and Monitoring	
	Finance see QP 870	
020	Financial Systems of Subordinate Regional Administrative Bodies	
030	Redistribution of Income	
040	Financial Systems of Supra-National Authorities	
050	Para-Taxation. Church Finances	
100	) History	
	Financial Policy. Fiscal Policy. Financial Systems and Financial Policies of Individual Countries	
200	Financial Policies of Individual Countries  Financial Systems of Subordinated Regional Administrative Bodies see QL 020	
200 201	Financial Policies of Individual Countries  Financial Systems of Subordinated Regional Administrative Bodies see QL 020  Taxation Systems of Individual Countries see QL 400	

# Financial Systems and Financial Policies of Individual Countries

- 218 Europe
- 220 Germany (until 1948)

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221	Federal Republic of Germany
223	Austria
225	Switzerland
241	Great Britain, Ireland
245	France
248	Russia/Former Soviet Union/CIS
250	East and South-East Europe
262	USA
270	Others
300	Official Publications
	Costs-Benefits Analysis see QC 160 Defence Plan see QO Development Aid see QM 353 Financing Schools and Sciences see QX 800 Government Financial Assistance to Individual Business Sectors see QK 490 History of Government Spending see QL 100 Individual Subsidies see special groups, particularly QR 500-900, QS 200, OS 700, OY 500

# **General Taxation Textbooks, Taxation Systems of Individual Countries**

Public House-Building see QY 500 Public Undertakings see QR 420 Road Building see QR 850 and 860 Subsidies, General Problems see QD 020

Business Management Taxation Textbooks see QL 800
Finances of Individual Countries see QL 200
Financial Equilibrium see QL 030
Financial Systems of Regional Administrative Bodies see QL 020
Government Income see as a whole QL 200 ff
History of Government Income see QL 100
Individual Taxes see QL 600
Taxation Law see QL 500

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Taxation of Individual Business Sectors see QK 400, QR 500-900, QS 700, QY 500

<b>Government </b> 3	Income,	<b>Taxes</b>
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- 400 General (Including Ecological Tax Reform)
- 410 Effects of Taxation

Effects of Taxation on Business Functions see QL 840

415 Black Economy (including Tax Evasion)

# **Taxation Systems and Taxation Policies in Individual Countries**

- 418 Europe
- 420 Germany (until 1948)
- 421 Federal Republic of Germany
- 423 Austria
- 425 Switzerland
- 441 Great Britain, Ireland
- 445 France
- 448 Russia/Former Soviet Union/CIS
- 450 East and South-East Europe
- 462 USA
- 470 Others

### **Tax Laws**

see primarily PP 2800 ff, see also PS 3940 and PU Individual Taxes see QL 600

500 General

510	Tax Regulations, Auditing Businesses, Finance Court Orders
520	Collections of Decisions
530	International Tax Legislation
540	Foreign Tax Laws
550	Comparisons of Tax Laws
	Individual Taxes
600	General
	Taxation of Incomes
	Interest Equalization Tax see QM 330
610	General
611	Income Tax
612	Corporation Tax
620	Business Tax
	Taxation of Wealth and Possessions
630	General
631	Wealth Tax. Inheritance Tax
632	Once-only Capital Levies (Equalization of Burdens and related)
633	Land Tax. Capital Gains Tax
	Land Market and Land Value see QT 360

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**Taxation of Use and Trade** 

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640	General
641	Turnover Tax
642	Trade Taxes
	Turnover Tax see QL 641 see QL 641
643	Consumption Taxes
	Monopoly Levies see QL 644
644	Customs Duties. Monopoly Levies
645	Government Receipts from Acquisitions. Fees. Contributions. Penalties
	Public Undertakings see QR 420, QR 500-900
	Public Debt
	Foreign Debt: Size, Supportability etc. see QM 354 Government Lending see QK 490 Monetary Aspects of National Debt Management see QK 900 Public Debt Market see QK 620
700	General
710	History
	Textbooks on Taxation for Managers of Businesses
	Individual Taxation see QK 400, QR 500-900, QS 200 and 700, QY 500 Individual Taxes see QL 600
800	General
810	Ascertaining Taxable Profits and Business Assets
820	Taxation and Legal Forms
830	Taxation of Business Mergers
840	Influence of Taxation on Business Functions

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# INTERNATIONAL TRADE. BALANCE OF PAYMENTS AND FOREIGN EXCHANGE RATES

Foreign Trading Textbooks see QQ 460 International Payments see QK 300

000 General (real and monetary aspects)

100 History

History of Long Distance Trade see QR 541

### **Structure of International Trade**

200 General

East-West Trade see QM 250

- 220 Pricing Theory (pure theory) of International Trade (predominately real aspects)
- 230 Trade Policy

Agricultural Commodities Market Structures in the EEC/EU for individual Agricultural Products see QS 200
Agricultural Commodities Market Structures in the EEC/EU in General see OS 700

Customs Legislation and Customs Duties as Sources of Government Receipts see QL 644

Customs Policy in the EC/EU see OM 420

Customs Unions and related see QM 400

Economic Warfare see QM 500

Foreign Trade Monopoly see QM 250

Levying Customs Duties on Individual (Groups of) Wares or Services see QR 500-900 and QS 200

Quantitative Trade and Currency Restrictions for Equalizing Balance of Payments see QM 340

240 International Cartels. Staple Commodities Conventions

Individual Cartels or International Goods Agreements see QR or QS 200

## 250 Government Trade, East-West Trade

# Balance of Payments. Adjusting Mechanism. Exchange Rate. International Currency Ranking (predominately monetary aspects)

300 General. Balance of Payments Theory

International Economy Transference see QC 330 and QN 200

# **International Monetary Adjustment Mechanism**

Gold Markets see QR 522 Gold Mining see QR 522 International Money and Capital Markets see QK 640 National Currency Standard see QK 230

- 330 General
- 331 Exchange Rates, Currency Market
- 332 Automatic Mechanisms (Gold Standard and related)
- 333 International Contractually Agreed Currency Arrangements. IMF

Dollar Gap see QM 334 Sterling Bloc see QM 334

- 334 Reserve Currencies
- 340 Currency Management

Capital Movement Controls see QM 350 Restrictions on Trade which do not Conform to the Market and which were not introduced for Balance of Payments Reasons see QM 230

# **International Money and Capital Movements**

International Money and Capital Markets. Eurodollar see QK 640

350 General

352	Private Money and Capital Movements
353	Government Capital Movements. Development Aid. World Bank Reparations Payments
354	Foreign Debt (Size, Supportability etc.)
355	Multinational Organizations (international problems) and Direct Investment
	Economic Integration. Customs Unions
400	General
410	History
420	EEC/EC. European Coal and Steel Community
430	European Union
435	External Relationships of the EU <i>(see also QM 230)</i> (Foreign Trade Policy)
	Economic Power. Imperialism
500	General
510	History
520	North-South Problem

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QN

# SWINGS IN THE ECONOMY, STABILITY POLICY

Employment Theory see QC 310 Growth Theory see QC 340 Inflation see QK 700 Monetary and Credit Policy see QK 900 Theory of the Economy see QC 330

000 General

100 History

200 Swings in the Economy. Forecasting the Economy

Farming Crises see QS 000 Long Term Development Forecasts by or for Individual Countries see QG Rolled Steel Stockholding Cycle see QR 522 Shipbuilding Cycle see QR 524 Swings in the Economies of Individual Markets see QR 500-900 and QS 200

# **Stability Policy**

Agricultural Stabilisation Policy see QS 700 Fiscal Policy see QL 200 Job Creation Policy see QV 202 Monetary and Credit Policy see QK 900 Balance of Payments Policy see QM 300

300 General

320 Incomes Policy. Government Prices Policy

Income Distribution Policy see QX 200 Incomes Policy in Agriculture see QS 700 Pay Policy see QV 350 QO

# **DEFENCE PLANNING. WAR ECONOMY**

Planning Problems see QD 200 Stabilisation Policy see QN 300 Theory of Price Control and Rationing see QC 110 and 132 Welfare Economics see QC 160

# **War Economy**

000	General
100	History
200	Financing Wars, Economic Preparations for War
300	Armaments and Financing Armaments
350	Defence Budgeting and Defence Planning. Military Complexes
400	Management of Individual Goods
450	Occupation Costs and Military Administration in Conquered Countries Consequential Costs of Wars (see also QM 353)
	War Economies and Policies of Individual Countries
510	Germany
510 520	Germany France
520	France
520 530	France Great Britain
<ul><li>520</li><li>530</li><li>540</li></ul>	France Great Britain Italy
<ul><li>520</li><li>530</li><li>540</li><li>550</li></ul>	France Great Britain Italy Japan
<ul><li>520</li><li>530</li><li>540</li><li>550</li><li>560</li></ul>	France Great Britain Italy Japan USA

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700 Disarmament and Converting Armaments

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# GENERAL BUSINESS MANAGEMENT TEXTBOOKS

$\Omega$	Ducinocc	Management	Deference	Poole
UUU	DUSINESS	Management	Reference	DUUKS

Address Books see QB 010 Foreign Language Dictionaries see QB 020 Overall Descriptions of Business Management Theory see QP 120

# 010 Bibliographies

Bibliographies of Special Subjects see individual groups General Economics Bibliographies see QB 900

020 Encyclopaedias/Dictionaries. Handbooks. Compendia

General Encyclopaedias and Compendia of Economics see QB 900

# **Subject, Methods and Overall Descriptions**

Business Management Companies see QB 500
Business Management Research Facilities, Institutes etc. see QB 400
Commemorative Works see QB 902 and QB 930
History of Business Management Theory see QE 050
Individual Economists and their Works see QE 800

- 100 General
- 110 Subjects and Methods of Business Management Textbooks

Extent and Methods of Economics see QB 100

120 Overall Description of Business Management Textbooks

Managing a Business see QP 300 ff

140 Reports of Conferences with Mixed Contents.

Business Management Textbooks, Collections of Works with Mixed Contents

Collections of Works with Mixed Contents see QB 910 Commemorative Works see QB 920 and QB 930

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150 Management (Organizations), General Management and Company Research

# **Rationalization and Growth of an Organization**

Technical Advance see QC 344

200 General

# **Research and Development in an Organization**

- 210 General
- 215 Patents. Licences

Effects on the Economy of Patent Legislation see QR 360 Licences, Freedom to Trade see QR 470

### **Rationalization**

- 220 General
- 221 Standardization. Typing.

Consumer Protection Policy see QR 460

225 Automation

Automation in the Office see QP 344 Social Aspects of Automation see QV 597

- Forming Companies, Growth of an Organization, Liquidation of Companies
- 240 Environmental Protection in Business

Ecological Control see QP 361

# **Managing a Business**

300 General

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305	International Business Organizations
310	Middle-Sized Businesses
320	Strategic General Management
321	Quality Management
322	Benchmarking (other than marketing field)
323	Target Setting
	Businessmen and Profit see QC 240 Economic Behaviour, Motivation see QC 010
325	Forecasting
327	Decision Making Process
	Decision Making Process with Uncertain Expectations see QC 020 Game Theory see QH 430 ff Statistical Decision Theory see QH 233
330	Management Advice
	Organization
340	General
341	Organization of Company Management
342	Sociological and Psychological Aspects
	Sociological Aspects of the Employer in a Business Organization see QV 020
343	Principles and Forms of Organizations
344 Office	Office Organization. Office Communication. Data Processing in the
345	Information Subjects. Information Systems
	Information Theory see QH 710

QP		(
350	Systems Research  Business Research see QH 400 ff	
360	Planning and Monitoring	
	Cost Planning and Monitoring see QP 834 Finance Planning and Monitoring see QP 730 Investment Planning and Accounting see QP 712 Production Planning and Monitoring see QP 542 Sales Planning and Monitoring see QP 612	
361	Monitoring	
	Education for Managers of Businesses	
	Business Schools and Business Education in the Company see QV 240 Syllabuses see QB 310 Textbooks and Training Methods for Economics see QB 300	
	Further Education for Business	
370	General	
271	Duainage Chudiae Training for Managara	

# 370 General 371 Business Studies, Training for Managers 373 Simulation. Planning Games 380 Business Management. Biographies of Businessmen Entrepreneurial Theory see QC 240 390 Case Studies

Case Studies of Investment and Finance Problems see QP 780 Case Studies of Sales Problems see QP 690

# STRUCTURAL ELEMENTS OF A BUSINESS

Materials see QP 530 Obtaining Capital see QP 750

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UP	UP

# **Labour Input**

Human Relations see QV 574 Personnel Policy see QV 578

Preparation for Work see QP 542

- 410 General
- 413 Manpower Studies
- 415 Estimating the Value of Labour
- 416 Forms of Pay

Pay Policy see QV 350 Pay Statistics see QV 300 Profit Sharing see QV 595 Voluntary and Agreed Social Provisions of a Business see QV 596

420 Security of Employment, Accident Protection in a Business (see also XE 7100)

# **Legal Forms**

(see primarily PE 365-450)

- 440 General
- 441 Types of Companies of the Civil Code
- 442 Public Company. Limited Partnership with Shares
- 443 GmbH (Private Limited Company)
- 444 Cooperatives and Insurance Associations

Business Management Textbooks on Cooperatives see QQ 700 Cooperative System see QD 140

- 445 Double Company, "GmbH & Co."
- 447 Personal Company. Independent Trader

QP	QP

450 Business Mergers. Cooperation between Businesses

Competition and Monopoly Policies see QR 300 Competition and Monopoly Theory see QC 133 Empirical Investigations into Market Structure and Behaviour see QR 200

# **Production. Procurement and Stockholding**

- 500 General
- 505 Dataprocessing in Production, Acquisition and Stockholding
- 510 Business Management Production and Costs Theory

Production and Costs Theory in Relation to the Economy see QC 120

530 Procurement and Stockholding

Empirical Investigations into the Stockholding Cycle see QN 200 Keeping Stock Records see QP 800 Stockholding Cycles in Individual Sectors see QR 500-900 and QS 200 Theory of Stockholding Cycles see QC 330

# Manufacturing

Business Management Textbooks on Industry see QQ 200 Statistical Quality Control see QH 251

- 540 General
- 542 Production Planning. Preparation for Work. Monitoring Production
- 543 Manufacturing Processes

Automation see QP 225 Rationalization see QP 220

- 544 Maintenance, Reinvestment
- 550 Company Transport

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Works Transport see QR 850

### **Sales**

Commercial Business Textbooks see QQ 400 Agricultural Sales see QS 400

600 General

# **Sales Preparation**

- 610 General
- 611 Market Research

Economic Behaviour in General see QC 010 Markets for Individual Wares see QR 500-900 and QS 200 Private Consumption see QW Statistical Methods in Market and Opinion Research see QH 244

612 Sales Planning and Monitoring

Economy Forecasting see QN 200

# **Individual Sales Policy Instruments**

Advertising and Publicity see QP 630 ff

- 620 General
- 621 Selling Methods
- 622 Pricing Policies in Business

Government Price Controls see QN 320 Market Structure and Market Behaviour see QR 200 Retail Price Maintenance see QR 343 Theory of Freight Basis see QC 133

624 Product and Range Structuring

Theory of Differencing Products see QC 133

QP	QP
QF	QP

# **Advertising, Publicity and Public Relations**

630	General		
631	Psychological and Sociological Bases for Advertising		
632	Advertising Media. Advertising Means		
633	Planning Advertising		
634	Advertising Follow-Up Monitoring		
637	Public Relations		
650	Dataprocessing in Marketing		
680	International Marketing		
690	Case Studies		
	Empirical Investigations into Pricing Policies or Sales Policies of Individual Companies or Groups of Companies see QR 200		
	Investment and Finance		
	Threstillent and Finance		
700	General		
700 710			
	General		
710	General Financing, Financial Planning and Monitoring Financing Theory (Neo-Classical, Agency Theory, Signalling,		
710 715	General  Financing, Financial Planning and Monitoring  Financing Theory (Neo-Classical, Agency Theory, Signalling, Capital Costs, Capital Structure, Dividend Policy)		
710 715	General  Financing, Financial Planning and Monitoring  Financing Theory (Neo-Classical, Agency Theory, Signalling, Capital Costs, Capital Structure, Dividend Policy)  Investment, Investment Planning, Investment Calculations  Capital Theory see QC 210  Depreciation in Operating Accounts see QP 824  Financial Mathematics see QP 890		

QP

Banking Textbooks see QK 300 Capital Flow Calculation see QP 828 Liquidity Theory see QC 320

# **Procuring Capital (Financing)**

750	General

- 752 Financing Forms (other than leasing and factoring)
- 755 Leasing, Factoring

Financial Aspects of Ownership and Leasing in Agriculture see QS 400

760 Special Cases of Financing. Insolvencies

Status and Special Balance Sheets see QP 828

770 Valuing Businesses

Valuing Land see QT 360

# **Empirical Investigations into Investment and Financing Policies of Individual Companies**

780 General. Case Studies. Empirical Investigations into Investment and Financing Policies of Individual Businesses

Money and Capital Markets see QK 600 Financing and Wealth Creation Figures for the Economy see QI 400

# **Accounting**

Business Statistics see QH 243 Information and Communications in Business see QP 345 Planning Calculations, Budgeting see QP 360 Taxation and Accounting see QL 810

- 800 General
- 810 Accounting theory

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# **Balance Sheets. Year End Accounts. Bookkeeping**

Taxation Accounts see	QL	800
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820	General
821	Balance Sheet Theory
822	Basic Rules for the Proper Keeping of Books and Preparing Accounts. Stocktaking
823	Annual Accounts in Accordance with Company Law
824	Individual Items in the Annual Accounts
825	Presentation of Accounts for Various Legal Forms
	Individual Items in the Annual Accounts see QP 824 Presentation of Accounts for Public Companies see QP 823
826	Presentation of Accounts for Company Mergers
	Company Mergers and Cooperation see QP 450
827	Analysis of and Comment on Accounts
	Business Analysis and Comparing Businesses see QP 880
828	Statements and Special Balance Sheets
	Special Financing Cases see QP 760
829	Bookkeeping (textbooks)
	Cost Accounting
	COSE ACCOUNTING

Cost Accounting Theory see QP 810 Production and Costing Theory see QP 510

- 830 General
- 832 Apportioning Costs
- 833 Calculation

Cost Accounting Systems. Actual Cost Accounts, Budget Cost, Theoretical Cost and Standard Cost Accounts, Part Cost Accounting Procedures
Planning Calculations see QP 360
Rules and Guidelines for Cost Accounts and Cost Price Determination, Transfer Prices
Short Term Profit and Loss Statements

**OP** 

# **Accounts Office Organization**

General Office Equipment see QP 344

- 851 Account Classification
- 852 Technical Problems

Dataprocessing and Programming see QH 500 Office Organization and EDP in the Office see QP 344 Rationalisation see QP 220

870 Finance

**OP** 

- Analysis of and Comment on Accounts see QP 827
- 890 Management Accounting. Financial Mathematics. Trading Technology.

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# SPECIAL BUSINESS MANAGEMENT TEXTBOOKS

Farm and Forestry Management Textbooks see QS 400

000	General
200	Industrial Business Textbooks
	Special Investigations into Individual Subjects within Industrial Business Textbooks are to be found under their respective groups in the General Business Management Theory Section of QP. Investigations into Individual Sectors of Industry see QR 500-900
250	Service Providers / Management
300	Craftwork Business Theory
	Individual Crafts see QR 570 f Crafts Policy see QR 380
	Commerce Textbooks
	Individual Commercial Activities see QR 540 Purchasing Centres see QY 300 Sales see QP 600
400	General
430	Wholesaling Textbooks
440	Retailing Textbooks
460	Foreign Trade Textbooks
	International Payments Activity see QK 300
	Auditors and Trustees
510	Profession and Legal Problems of the Profession
530	General and Overall Descriptions

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531	Basic Rules for Auditing
533	Auditing Final Accounts
	Tax Audits of Businesses see QL 510
535	Special Audits
537	Internal Audits
	Intra-Company Controls see QP 361
570	Trustees
	Insurance Business Theory
	Company Accident Insurance see QX 720 Company Sickness Insurance see QV 596 Compulsory Disability Insurance see QX 710 Insurance Supervision, Insurance Market, Insurance Management see QR 560 Insurance Law see PQ
600	General (textbooks, introductions, compendia)
605	Aids: Reference Books, Bibliographies, Statistics
610	History (company histories etc. see also QR 510)
620	Business functions: Administration, Planning, Sales, Personnel etc.
630	Accounting: Bookkeeping, Accounts; Actuarial Theory etc.
	Special Insurance Management Textbooks
640	General. Individual Insurances
645	Insuring Property (Damage, Third Party etc)
	Personal Insurance
650	General. Accident Insurance

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655	Life Insurance
660	(Private) Medical Insurance
665	Reinsurance and Coinsurance
670	Social Insurance (only Business Problems, otherwise QX 000 ff)
	Pension Schemes see QX 400 Unemployment Insurance see QX 600
675	Other
700	Textbooks Relating to Cooperative Businesses
	Agricultural Cooperatives see QS 600 Consumers' Cooperatives see QR 544 Cooperative as a Legal Form see QP 444 Cooperative Ideas see QD 140 Credit Unions see QK 400
800	Textbooks Relating to Transport Companies
	Company Transport see QP 550 Transport and Communications see QR 800 Works Transport see QR 850
	Tourism
900	General and Overall Descriptions
905	History
910	Tourism, Types
920	Tourist Areas (types of countryside and resorts)
925	Tourism in Individual Countries
930	Tourism and Transport
940	Tourism Organization
945	Individual Tourism Businesses

946	Individual Problems of Hotel Management (incl. Accounting and Administration)
947	Individual Problems of the Catering Trade (incl. Accounting and Administration)
955	Individual Problems of Tourism
957	Motivation in Tourism
960	Marketing in Tourism

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970 Recreational Activities

# TRADE POLICY. INDIVIDUAL BUSINESS SECTORS

Farming see QS
Banks see QK 400
Regional Economic Policy see QY
National Development Policy see QC 347
Theory of Industrialization in the Development Process see QC 346

000 General

### 100 History

Histories of Individual Business Sectors incl. Commerce see QR 510
History of Commerce see QR 541
History of Competition and Monopoly Policies see QR 310
History of Craftwork see QR 571
History of Farming see QS 100
History of Mining see QR 531
History of Transport and Communications see QR 810

#### 200 Market Structure and Behaviour

Agricultural Commodities Markets see QS 200

Business Management Aspects of Company Mergers or Cooperation see QP 450

Business Pricing Policy see QP 622

Competition and Monopoly Theory, Theory of Market forms see QC 133

Consumer Behaviour see QW 300

Economic Power, Imperialism see OM 500

Effects on Competition of Technical Advances or Transport Costs see QC 133 Empirical Investigations into Investment Policies of Individual Businesses see QP 780

Employee-Employer Relationships see QV 500

Freight Basis Theory see QC 133

Housing Market see QY 500

International Cartels see QM 240

Labour Market Structure see QV 200 or QV 220

Land Market Structure and Behaviour see QT 360

Monopolistic Profits Theory see QC 240

Retail Price Maintenance see QR 343

Theory of Technical Advances see QC 344

### **Competition and Monopoly Policy**

### 300 General

Agricultural Commodities Market Structure see QS 700

Bank Supervision see QK 950
Competition and Monopoly Theory see QC 133
Competition Structure see QD 110
Consumer Protection Policy see QR 460
Cooperative Systems see QD 140
Financial Monopoly, Monopoly Taxes see QL 644
Government Price or Wage Freeze Policies see QN 320
Land Reform see QT 340
Licensing, Freedom to Trade see QR 470
Nationalization see QR 420
Staple Commodity Agreements see QM 240

- 310 History
- 343 Retail Price Maintenance

Business Pricing Policy see QP 622 Proprietary Articles see QP 624

360 Legal Protection for Traders, Patents and Brand Names

Patents, Licensing Agreements see QP 215

380 Medium Size Policy. Craftwork Policy

Credit for Medium-Sized Businesses see QK 490 Empirical Studies of Craftwork see QR 570 Textbooks on Craftworking Business see QQ 300

390 Publishing. Homeworking

### **Other Areas of Business Policy**

- 400 General
- 420 Public Sector Businesses

Business Management Theory for Public Sector Businesses see QQ 000 Forms of Organizations see QP 440 Government Trading see QM 250 Nationalization of Banks see QK 950

Public Sector Businesses in Individual Sectors of Industry see QR 500-900 Theoretical Welfare Aspects of Price Setting or Investment Policies of Public Sector Businesses see QC 160

460 Consumer Protection Policy

Consumer Associations see QW 300

470 Licensing, Freedom to Trade

Patent Protection see QR 360

## INDUSTRY, MINING, TRADING, SERVICE PROVIDERS, CRAFTWORK

Biographies of Businessmen see QP 380
Cartels in Individual Industries see QR 200
Competitive Behaviour of Individual Businesses or Industries see QR 200
General Industry Statistics see QI 530
Information Industry, Mail see QI 550
Investment Behaviour of Individual Businesses see QP 781
Nuclear Energy Businesses see QR 535
Profit and Balance Sheet Statistics see QI 550
Public Utilities see QR 600
Transport and Communications see QR 800

500 General

510 History (see also NW 3100)

Craftwork see QR 571
Farming see QS 100
Mining see QR 531
Trading see QR 541
Transport and Communications see QR 810

### **Processing Industries**

520 General

522 Metals

European Coal and Steel Community see QM 420

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523	Machinery, Tools. Electrical Equipment
524	Means of Transport
525	Chemicals, Pharmaceuticals. Synthetics. Pottery, Glass, Rubber
526	Textiles. Leather. Clothing
	Fur Trade see QT 000
527	Timber Products. Building Materials
	Building and Construction Industry see QR 550 Furniture Industry see QR 529 Logging Industry see QT 400
528	Food and Allied Industries
	Poultry Industry see QS 200 Dairy and Milk Processing Industries see QS 200 Foodstuffs Industry Trades see QR 570
529	Other Processing Branches of Industry
	Energy Supply. Mining
	Atomic Energy see QR 535 Electricity Generation. Gas Production see QR 600 European Coal and Steel Community see QM 420 Public Utilities see QR 600 Storage Depots see QT 700
530	General
531	History (see also NW 3000)
532	Coal Mining
534	Oil. Natural Gas
535	Atomic Energy

**Commerce** 

Agricultural Sales Management see QS 400
Sales Management in a Business see QP 600
Selling Petrol see QR 534
Service Industries see QR 560
Textbooks Relating to Trading Businesses QQ 400

- 540 General
- 541 History (see also NW 3150, 3200)
- 534 Retail Trade in Foodstuffs (see also ZE 6800)
- 550 Building and Construction Industry

Building Cycle see QN 200 Building Materials see QR 527 Housing Industry, Housing Market see QY 500 Motorway, Railway, Dyke and Harbour Building see QR 800

### 560 Service Industries

Carparking Industry see QR 860
Education see QX 800
Financing Businesses see QK 400 and 500
Information Industry, Mail see QR 700 ff
Insurance Industry as Capital Market Investor see QK 550
Insurance Management Textbooks see QQ 600
Radio and Television see QR 730

- Tourism (as a sector of the Economy)
- 563 Spas and Baths
- 564 Conferences and Exhibitions
- 565 Tourism Policy
- 566 Hotels and Guest Houses

#### **Craftwork**

Craftwork Business Textbooks see QQ 300 Craftwork Policy see QR 380

### 570 General

571	History
600	Public Utilities. Electricity. Gas. Water
	Atomic Energy see QR 535 Energy Industry see QR 530
	Information Industry see QR 700 ff Transport and Communications see QR 800 ff
	Information Industry (mass media). Mail
700	General
710	History (see also NW 3470 ff)
720	Mail and Telephone (see also ZN 6220 ff)
730	Radio and Television (see also ZN 6300 ff and AP 30000 ff)
740	Press, Publishing and Printing Industries (see also AN 42000 ff, AN 24100 ff and AP 20000 ff)
750	Cultural Activities (Cinema, Theatre etc) (see also AP 40000 ff and AP 60000 ff)
760	New Media. Online Services (Internet etc)
	Transport and Communications
	Transport Management Textbooks see QQ 800 Welfare Aspects of Pricing Policies of Public Sector Businesses see QC 160
800	General
810	History (see also NW 3250 ff)
820	Railways (see also ZO 5000 ff)
	Shipping. Ports. Canals (see also ZO 6000 ff)
830	General

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Fisheries see	OT	500
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832	Ports and Shipping in Individual Countries (incl. Statistics)
835	Inland Shipping, Inland Waterways, Inland Ports
837	Brokers, Agents and Auxiliary Services, when the problems relate only to the Industry and not to Business Management
840	Transport by Air (see also ZO 7000)
850	Road Transport. Road-Building (see also ZO 4000 ff)
860	Town Transport Problems
870	Containers, Combined Transport, Multi-Modal Transport

QS

### **FARMING**

(see also Specializations in Farming)

Concept of Farming, Agricultural Reform, Land Policy see QT 340 Farming in the Theory of Economic Development see QC 340 Land Conservation see QT 320

- 000 General
- 100 History (see also NW 3050)
- 200 Agricultural Commodities Market Studies

Consumer Spending on Food Products see QW International Staple Commodities Agreements, General Problems see QM 240 Overproduction, Agricultural Policy Problems see QS 700

300 Farmers

Contribution to National Income from Farming see QI 200 Old Age Provision for Farmers see QX 400 Rural Populations see QU 400

400 Farm Management Textbooks

Irrigation and Drainage Projects see QT 330 Land Ownership and Tenancies see QT 330 Land Usage see QT 340 Numbers Engaged in Farming see QS 300

600 Corporate Forms in Farming (including Farming Cooperatives)

Credit Unions see QK 400

700 Agricultural Policy

Agricultural Aspects of Foreign Trade Policy see QM 230
Agricultural Reform see QT 340
International Commodities Agreements: General Problems see QM 240,
Individual Agreements see QS 200
Land Reclamation and Drainage see QT 320
Reparcelling of Farming Land see QT 340

800 Nutrition

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### **ENVIRONMENTAL ECONOMY**

Farming see QS
Land and Farming in the Theory of Economic Development see QC 340
Mining see QR 530
Regional Economic Policy see QY

- 000 General
- 200 Conservation Measures

Conserving Individual Sources of Raw Materials see QT 320 and QT 400-700 Social Costs and Benefits see QC 160

### **Land Ownership. Land Utilisation. Land Policy**

Land Tax see QL 633 Regional Planning and Development plus Housing see QY Theory of Land and Ground Rents see QC 230

- 300 General
- 310 History
- 320 Land Conversation. Land Reclamation. Irrigation and Drainage
- 340 Land Ownership and Tenancies. Agricultural Reform. Land Policy. Land Utilization
- 360 Land Market and Land Value
- 400 Forestry

Textbooks on Forestry see QS 400 Timber Processing Sectors of Industry see QR 527

500 Fishery, Marine Farming

Fish Processing Sectors of Industry see QR 528

600 Water Reserves

Canal Building see QR 830 Land Reclamation plus Irrigation and Drainage see QT 320

## QT QT

## Waterworks see QR 600

- 700 Minerals
- 800 Air (see also AR 23000 ff)
- 900 Silence. Noise prevention (see also AR 24000 ff.)

QU

### **DEMOGRAPHY**

(see also Demography Specializations, Subject Index 543; see also MS 4000

ff)

Population in the Theory of Economic Development see QC 340 Statistics see QH 253

- 000 General
- 100 History
- 200 Population Policy

Financial Assistance for Families see QX 300 Land Settlement Policy see QT 300

300 Size and Composition of the Population. Population Numbers

Education Statistics see QX 800 ff Labour Market Statistics see QV 2230 Sickness Statistics see QX 700

400 Geographical Distribution. Migration

Immigration Policy see QU 200 Internal Migration of Skilled Labour and Commuting see QV 230 Total Population Numbers see QU 300 QV

## **EMPLOYEES (LABOUR ECONOMICS)**

Agricultural Workers see QS 300
Incomes Policy see QN 320
Labour in the Growth Theory see QC 340
Labour Productivity see QI 520
Manpower Studies see QP 413
Social Security see QX 000
Theory of the Labour Market and Pay Theory see QC 220
Overall Descriptions of Social Policy see QX 000

- 000 General
- 020 Sociological Aspects of Employees

Social Aspects of Business Organizations see QP 342

100 History

### **Labour Availability. Labour Market**

Macroeconomic Theory of Employment see QC 310
Planning for Education, Estimating Needs for Trades and Professions with
Qualifications see QX 810
Theory of Choice of Profession see QC 220

- 200 General
- 202 Unemployment

Laying-Off Theory see QC 340 Unemployment Insurance and Welfare see QX 600

### **Composition of the Work Force**

- 220 General (see also MS 3050)
- 221 Women, Children

Protection for Women and Children at Work see QV 350

224 Foreign Labour

QV	Q\
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226	Individual Trades and Professions
230	Mobility. Fluctuation
	Employment Agencies see QV 200
240	Education and Training (see also DL Vocational Colleges)
	Pay and Working Hours
	Forms of Pay see QP 416 Pay and Growth Theory see QC 340 Pay Aspects of Macroeconomic Theory see QC 310 Statistical Investigations into Pay Element see QI 200
300	General
310	History
350	Pay and Working Hours Policy. Health and Safety at Work
	Productivity Orientated Pay Policy, Pay Freezes, Pay Guidelines see QN 320 Shop Closing Law see QR 540
	Trade Unions
	Wage Rate Negotiations see QV 500
400	General
410	History
	Employee-Employer Relationships. Wage Rate Negotiations
500	General

Production Cooperatives and Guild Socialism see QD 140 Profit-Sharing see QV 595

Participation

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### **Personnel**

Business Management see QP 300 Manpower Studies see QP 413

570 General
574 Human Relations, Atmosphere at Work
578 Personnel Planning, Personnel Policy
582 Personnel Management
584 General Management
590 Dataprocessing in Connection with Personnel

### **Individual Problems**

- 595 Profit-Sharing
- 596 Voluntary and Agreed Social Provisions of Employers

Pension Funds as Institutional Investors see QK 550

597 Effects of Technical Advances on Demand for Labour (Migration and Specialized Requirements).
Employee Reaction

Business Management Aspects of Technical Advances see QP 220, QP 344, QP 543

Theory of Technical Advances see QC 344

- 600 Industrial Action. Negotiation and Arbitration
- 700 Labour Laws, General Overviews. Contracts of Employment *(see primarily PF)*

Labour Laws Relating to Special Topics see individual QV groups

QW

# HOME ECONOMICS AND PRIVATE CONSUMPTION

Advertising and Publicity see QP 630

Consumer Cooperative Movement see QD 140

Consumer Credit see QK 520

Consumer Protection Policy see QR 460

Cost of Living and Price Index see QI 540

Educational Economics see QX 800

Empirical Investigations into Demands for Individual Wares or Services see QR 500-900 and QS 200

Housing see QY 500

Investigations into Poverty see QX 040

Market Research see QP 611

Personal Income Allocation, National Income and National Wealth see QI 200

Savings Theory see QC 210

Income Support see QX 900

Theory of the Consumer Function see QC 310

General
History
Budgeting Textbooks
Consumer Research and Consumer Behaviour
Studies on Individual Countries

Theory of the Household see QC 310

QX

# SOCIAL POLICY. HEALTH SYSTEM. EDUCATION ECONOMIES

Employee Questions see QV Social Medicine see XF 1500 ff Theory of Income Distribution see QC 200 Voluntary and Statutory Social Contributions by Employers see QV 596

- 000 General. Social Security
- 040 Investigations into Poverty

Developing Countries see QG

- 100 History
- 200 Incomes Distribution Policy. Ownership and Wealth Policy

Capital Market Orientated Savings Promotion see QI 200 Incomes Policy see QN 320 Participation on Profits see QV 595 Personal Income Allocation, National Income and National Wealth see QI 200

300 Family Policy

Building Social Housing see QY 500

400 Old Age Provision

Company Pension Schemes and related see QV 596

600 Unemployment Insurance and Welfare

Occupational Rehabilitation see QV 240

### **Health System**

- 700 General
- 705 Health Policy

Health Education see XE 4800

710 (Statutory) Sickness Insurance (see also XF 2500)

QX

	Business Support for Sickness see QV 596
715	Private Nursing Insurance (see also PQ 400)
720	(Statutory) Accident Insurance (see also PQ 450 ff)
	Security of Employment, Accident Protection see QP 420
730	Hospitals (see also XC 5000 ff)
740	Medical Care, Pharmacies, other Healing Treatments
750	Occupational Medicine (see also XE 6299 ff)
	Health Systems of Individual Countries
760	Germany
765	West European Countries
770	East European Countries
780	USA, Canada
785	Developing Countries
795	Others
	Educational System (see also QI 2000)
800	General
	Training at Work see QV 240 Education for Businessmen see QP 371
810	Education Planning (see also DI 3000)
840	Economic Policy (see also AK 29000 ff, MF 9300)
850	Further Education Institutions. Higher Education (see also AL, DM)
860	General Education Schools (Secondary Level) (see also DK 8020 ff)

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	Business Schools see QB 320 ff Vocational Colleges see QV 240
870	Adult Education (see also DW)
900	Welfare, Social Facilities
905	Welfare Associations, Charity Organizations
910	Out-Patient Assistance and Nursing Services, Advice Centres
915	Nursing Homes, Old Peoples' Homes, Homes for the Handicapped (Nursing Insurance see QX 715)

QY

# REGIONAL ECONOMIC POLICY. TOWN PLANNING

Competition Based on Location see QC 133
Land Ownership, Land Utilization, Land Conservation, Land Policy see QT 300
Locations of Individual Industries see QR 500-900
Location Theory see QC 150
Natural Resources see QT
Population Distribution, Migration see QU 400
Theory of Balanced Areas see QC 133

- 000 General
- 100 History
- 300 Urban Structure. Town Planning

Housing see QY 500 Land Purchasing Policies of Local Authorities see QT 340 Planning of Individual Towns see QG Town Traffic Problems see QR 860 Urban Land Markets see QT 360

### 500 Housing

Construction Industry see QR 550
Consumer Spending on Housing see QW
Building Societies. Lending for Building see QK 540
Housebuilding Cycle see QN 200
Land Market and Values see QT 360
Land Tax see QL 633
Secured Credit Institutions (mortgage banks). Mortgage Credit see QK 510